

EOC OPERATIONS SECTION CHIEF – TACTICAL EVACUATION

- Ensure personal safety and the safety of your family
- Collect general information about the incident
- Confirm with the EOC Director, who will call the police of jurisdiction for assistance and provide them with the following information:
 - Nature of the threat
 - Geographic area(s) under threat
 - Estimated numbers of community members, and structures at threat
 - Evacuation route(s)
 - Location of ESS Reception Centre(s)
 - Request they have a representative attend the EOC
- Assume the Evacuation Branch Director position or designate someone – see **Evacuation Branch Director Tactical Evacuation Checklist**
- Determine evacuation support needs of Incident Commander
- Confirm with EOC Director:
 - An EMCR Task Number has been issued
 - If Yes, what is it
 - If No, who will contact EMCR, provide the following information and get task number **1-800-663-3456**:
 - Best information on the nature of the event or threat, including how imminent it is
 - Best estimate of how many people and/or properties are threatened
 - Documentation as required
 - Location and contact information for the EOC or primary community representative
 - Request a stakeholder coordination call as appropriate
 - Request any additional assistance you need through EMCR
 - The **Tk'emlúps Emergency Plan** has been activated
 - The **Tk'emlúps Evacuation Plan** has been activated
 - That ESS support has been activated
 - Location of Reception Centre(s)
 - Evacuation routes