

EOC PLANNING SECTION CHIEF – TACTICAL EVACUATION

- Ensure personal safety and the safety of your family
- Confirm EMCR Task Number with the EOC Director as well as:
 - The EOC has been activated and confirm activation level (1, 2 or 3)
 - Nature and status of the threat
 - Geographic area(s) under threat and corresponding boundaries
 - Estimated number of community members and structures at threat
 - Reception Centre location(s) and major evacuation routes
 - Muster areas for residents, if required
 - ESS has been notified and requirements have been identified
 - Consider need for approved Extraordinary Evacuee Authorization forms to be distributed
 - The **Tk'emlúps Emergency Plan** and **Evacuation Plan** have been activated
 - The need for a Recovery Planner to assist with:
 - Gathering initial scope / scale on the evacuation and the initial planning around re-entry
 - Planning for recovery if there are any impacts
 - The need for an advance planning unit to address the following support needs:
 - Evacuation Operations
 - Evacuating known vulnerable populations and addressing livestock relocation
 - Traffic Management
 - Security and Access Management
 - EOC Staffing Plan
 - Confirm EOC orientation process for incoming mutual aid and liaisons with EOC Liaison Officer
 - Consider including Liaisons in planning and advance planning
- Collect information relevant to field & site level operations, and strategic planning from a variety of sources including responding agencies, supporting agencies and Subject Matter Experts (SME's) about the:
 - Status and potential impacts of the threat(s)
 - Geographic area(s) under threat and their respective boundaries
 - Estimated numbers of community members, and structures at threat
 - Capacity and capabilities of responder and support agencies
 - Availability of additional support if needed