

EOC DIRECTOR – TACTICAL EVACUATION

- Ensure personal safety and the safety of your family
- Collect general information about the incident from the leading agency
 - Nature of the threat
 - Geographic area under threat
 - Confirm the boundaries of area under threat
- Call police of jurisdiction for assistance; provide them with the following information:
 - Nature of the threat
 - Geographic area under threat
 - Estimated numbers of community members, and structures at threat
 - Evacuation route(s)
 - Location of ESS Reception Centre(s)
 - Request they have a representative attend the EOC, if activated
- Determine evacuation support needs of Incident Commander
- Establish a Joint EOC with responding agencies, if appropriate
- Establish lines of communication with appropriate agencies and support staff
- Advise EMCR and request assistance as required. Consider requesting:
 - First responder assistance with Evacuation Notifications
 - EOC staffing personnel resources
 - EMCR to host a daily stakeholder coordination call
- Confirm that an EMCR Task Number has been generated
- Activate the **Tk'emlúps Emergency Plan**
- Activate the **Tk'emlúps Evacuation Plan**
- Brief the Designated Community Spokesperson, Chief and Council on the most current situational awareness as it evolves
- Consider the need for a Band Council Resolution. If required, see **Band Council Resolution Checklist** in **Tk'emlúps Emergency Management Plan**
- Consider the need for a formal Evacuation Order, if needed go to the **EOC Director Evacuation Order Checklist**
- Review the **Tactical Evacuation Audit** in **Appendix 4.3** (Optional)