

EOC LOGISTICS SECTION CHIEF – EVACUATION ORDER

- Ensure personal safety and the safety of your family
- Obtain briefing from the EOC Director on the status of evacuation operations including:
 - Nature, status, and potential impacts of the threat
 - Geographic area under threat
 - Estimated numbers of community members, and structures at threat
 - Evacuation route(s)
 - ESS support has been activated and identify their requirements
 - Location of ESS Reception Centre(s) and what they need
 - Location of Group Lodging, if required
 - The **Tk'emlúps Emergency Plan** has been activated
 - The **Tk'emlúps Evacuation Plan** has been activated
 - The appropriate agencies are involved in the evacuation operations and support
 - The EOC has been activated
 - Confirm activation level (1, 2 or 3)
 - Roles and activities of responder and support agencies
 - Availability of additional support if needed
- Consult with the EOC Director and Planning Section Chief (PSC) about the need for any SMEs under the Planning Section and request as appropriate
- Collect information on evacuation support needs from the Operations Section Chief
- Confirm with Logistics staff that no information related to the incident operations can be communicated outside the EOC unless approved by the EOC Director to:
 - Community members, family members, or friends
 - Social media
 - Traditional TV, newspaper, or radio media

Consult with Operations regarding potential support needs for the following groups:

- Response Operations
 - Response crews, heavy equipment, first aid support, etc.
- Evacuation Notification
 - Mobile public address, personnel, vehicles, handheld radios, first aid kits, flagging tape, etc.
- Traffic Management
 - Barricades, signs, road clearing equipment, etc.
- Security and access management
 - Contract security companies, signs, tables, sanitation facilities, lighting, generators, etc.
- Reception Centre
 - Personnel for greeting community members and directing parking lot traffic
 - Security, lighting, generators, sanitation facilities, cleaning services, water, pet support, etc.
- Group Lodging
- Recovery Planning
- Contribute to an EOC staffing plan; anticipate 24/7 coverage for the first few operational periods and then modified workdays as the response support requirements stabilize